

# /1™ coach

## Online Business Language Coaching



### Work on your professional communication with a personal coach

- Personalized coaching to target your needs perfectly
- A dedicated business communications coach experienced in handling management challenges
- Flexible online sessions, easy to fit into your busy schedule

[PREVIEW IN VIDEO](#)

## Fine-tune your **business communication skills**

### Business Languages covered



English



German

#### COACHING CONTENT FOR EXECUTIVES

- Business case studies
- Managerial mind-maps
- Business process frameworks
- Spoken & written task simulations
- Your own documents

#### WRITTEN SKILLS

- Business reports
- Emails
- Project proposals
- Summarize effectively

#### MEETING SKILLS

- (Virtual) meetings
- Build arguments
- Interrupt politely
- Present multiple options

#### VERBAL SKILLS

- Nuance in speaking
- Active listening
- Support a point with statistics and diagrams
- Small talk

#### PERSONAL SKILLS

- Defend your interests
- Deal with sensitive interpersonal situations
- Compare and contrast alternative options

### What's included

- A **30-min personal interview** to discuss the coaching goals and focus
- Overall program design in consultation with your coach
- An **online calendar to manage their own schedule**, and reschedule up to 6 hours in advance
- **On-demand online face-to-face coaching** sessions to meet important deadlines
- 24/7 access to material covered during the live sessions and vocabulary list

### This program is relevant to you if...

- You are at least at a B1.2 level
- You want to focus on specific business situations or prepare for an important event
- You want to work with a professional coach with a relevant business background

Individual online coaching

15 x 60 min - 24 months  
1 275 CHF